

UPDATING YOUR FRIENDS OF FOLKWAYS CREDIT CARD ON FILE (STEP BY STEP)

1. First SIGN IN to your account by logging in at https://folkways.si.edu



2. Once you have gotten signed in navigate to your My Account page by clicking the head icon or finding the link in the navigation.



3. Click on the Payment Methods tab and select "Add new payment method".

Payment Methods

Orders My Subscriptions Messages (0) Addresses Payment Methods Account Settings

Credit Card		
Mastercard ending in	12/2026 ★	
Billing address: Columbia 20011 United States	District of	ADD NEW PAYMENT METHOD

Add Payment Method

Orders My Subscriptions Messages (0) Addresses Payment Methods Account Settings

	an a
Credit Card Number	Expiration
	MM/YY
Name on Card	CVV
	í í í í í í í í í í í í í í í í í í í

Billing Address		
First Name REQUI	RED Last Name	REQUIRED

4. Next you will need to navigate to My Subscriptions



		Add Pay	ment N	lethod	
Orders	My Subscriptions	Messages (0)	Addresses	Payment Methods	Account Settings
Payment Method					
		-		VISA	

5. And click the View button adjacent to your active subscription

				Ξ ↓ Sort	∇ Filter
FRIENDS FOLKWAYS	Friends of Folkways Five Dollars Monthly \$5.00	Payment Method Card Ending In 11/2028	Billing		Activ
	27th Dec. 2023 Next Payment				

6. Then under Actions, select Change Payment Info

SUBSCRIPTION DETAILS			
			Actions 🗸 Change Payment Info Cancel Subscription
	Next Recurring Date	Quantity	Total

Followave Five Dollare

7. Select your newly added Payment Method and you are all set.

← SUBSCRIPTIONS / SUBSCRIPTION DETAILS / CHANGE PAYMENT METHOD

Mastercard ending in	12/2026 Visa er	nding in	11/2028
Washington, <mark>District of Columbia 20011,</mark> US	Washir	ngton, District of Columbia 2	0011, US
Select		Selected	
	RECORDINGS		
TIONS / SUBSCRIPTION DETAILS	Smithsonian	Sut	scription payment instrument
TONS / SUBSCRIPTION DETAILS	Smithsonian	Sut has	escription payment instrument been updated successfully! Actions
TONS / SUBSCRIPTION DETAILS	Smithsonian	Sut has	escription payment instrument been updated successfully! Actions

If you run into any issues updating your card please email us at <u>smithsonianfolkways@si.edu</u>. Thank you for supporting our mission.